



## MILWAUKEE ATHLETIC CLUB

Milwaukee Athletic Club is seeking qualified applicants for the position of **Restaurant Server**.

Recognized as one of the best city clubs in the nation, the MAC is a multiple Five-Star Platinum Award recipient. We provide our members with an above-and-beyond experience in athletics, events, environment, and service. Members can enjoy multiple dining options, gendered and co-ed workout facilities, social events, cocktail lounges, in-house hotel services, and much more at the MAC.

**Position:** Restaurant Server

**Classification:** Part-time (up to 28 hours a week)

**Description:** Servers in the dining, private dining and meeting rooms are responsible for the smooth servicing of members and their guests, including meal ordering, answering inquiries about menus, delivery of food to customers and attending to wishes of guests.

### **Responsibilities:**

- Greets and addresses members and guests upon reaching their table or service area.
- Records individual and group orders for food, beverages and other services noting the correct date, member or guest's name and accurate club number in order to properly the member's check at the end of their visit.
- Facilitates the serving of food in a timely manner and of the highest quality. Insures food is presented professionally and attractively. Personally oversees all dining and/or banquet room service, anticipating the needs of the members and guests while responding quickly and efficiently to satisfy.
- Cleans checks and maintains the appearance of the tables, service areas and work stations to insure the atmosphere is free from clutter and well organized.
- Works closely with the bus staff to maintain efficient service to customers by watching over members and guests, observing the flow of activity around serving areas and responding to the direction of lead personnel and supervisory staff.
- Cleans and coordinates customer's tables and seating spaces before, during and after meals to promote an appealing atmosphere for dining and socializing.

- Insures that the dining room or banquet room and service stands are properly set at the beginning of shift, monitors cleanliness throughout the shift, and checks room and service stands at the end of each shift and prepares station for next shift leave work area.
- Regularly adjusts serving strategy to insure customers are served promptly, professionally and distinctly during their visit.

### **Job Requirements**

- High School Diploma or Equivalent
- Ability to effectively communicate (i.e. articulate clear greetings and farewells to guests)
- Be able to understand requests for assistance, and be able to clearly communicate guests' needs to servers, managers, co-workers etc.
- Ability to read menus.
- Ability to walk for up to 7 hours (or length of the shift)
- Must be neatly dressed and well-groomed in clean Club approved attire.
- Ability to establish & maintain good working relationships.
- Ability to maintain control and composure in difficult situations.
- Ability to calmly respond to angry members/guests.
- Ability to organize work schedule and work under pressure.
- Ability to transport up to 30 lbs. through a crowded room on a continuous basis throughout shift.
- Ability to work continuous hours while standing.
- Reaches, bends, stoops and wipes during shift as service requires.

### **How to apply**

Please submit your resume and cover letter to: [hr@macwi.org](mailto:hr@macwi.org). Please put “**Restaurant Server**” in the subject line when submitting your resume via email so we know what which position you are applying.

Human Resources  
Milwaukee Athletic Club  
758 N. Broadway  
Milwaukee, WI 53202

### **Equal Opportunity Employer**

Milwaukee Athletic Club does not discriminate in any manner contrary to law or justice on the basis of race, color, sex, age, religion, sexual orientation, national origin, disability or veteran's status in administration of programs or in the employment of staff.